



Spotlight on Bells Mill Elementary
Week of September 2, 2013
Office of the Principal
www.montgomeryschoolsmd.org/schools/bellsmilles
<http://www.twitter.com/bellsmilles>

Week Ahead:

- Mon., Sept. 2** **SCHOOL CLOSED** for Labor Day holiday
- Tues., Sept. 3** **First Day of Head Start** for scheduled students
- Wed., Sept. 4** **First Day of Head Start** for scheduled students
- Thur., Sept. 5** **NO SCHOOL** for students and teachers, Rosh Hashanah holiday begins
- Fri., Sept. 6** **All Head Start students attend today**
Recess/Lunch Volunteer Orientation, 9:30, rm. 229

A Look Ahead

- Mon., Sept. 9** **Instrumental Music Parent Orientation for 4th and 5th Grade Parents, 6:30 pm, APR**
Back to School Night for Gr. 3-5 ,Ms. Boyle and Mr. Koch's classes, 7:00-8:35 pm
(childcare available)
- Tue., Sept. 10** **Back to School Night for Gr. K-2 and Head Start Parents, 7:00-8:35 pm (childcare available)**
- Fri., Sept. 27** **Early Release, dismissal at 1:00 pm**

- **We have had a great first week of school!** Thanks to all families who had their children follow the normal routines as we started a new school year. We greatly appreciate that families of walkers and parent drop off students have been arriving earlier to allow students to be in their seats and ready for the morning announcements at 9:10 am. Our morning and afternoon traffic has been moving nicely thanks to parents following the expectations. Thanks for helping us have such a smooth opening.
- **In compliance with the Asbestos Hazard Emergency Response Act (AHERA) the attached asbestos management plan has been sent home in backpacks to all parents and guardians of each student attending the school.** Since we are a new school, built after October 12, 1988, our management plan consists of documentation that states “to our knowledge no asbestos-containing building materials were used or specified for use in this building.”
- **Please check backpacks for important information regarding release of student information.** Each year we are required by law to inform parents of the *Family Educational Rights and Privacy Act* and the *Protection of Pupil Rights Amendment*. **You may direct MCPS to withhold directory information by signing and returning the form that was sent home with students.** *If you did not receive the form, a copy is attached to this newsletter.* This form must be received by the school no later than **September 10, 2013.** **Forms received after September 10 will be returned to parents/guardians.**
- **In compliance with Maryland laws and regulations pertaining to Integrated Pest Management (IPM) the attached list of pesticides has been sent home in backpacks to all parents and guardians of each student attending the school.** These pesticides may be applied in the school or on school grounds. Without exception, notices will be sent to all parents/guardians each time a product from this list is used at Bells Mill.

- **Check backpacks for the Bells Mill Discipline Policy that was given to each student. We ask that you review the policy with your child, sign the tear-off portion of the cover memo, and return it to your child's teacher as soon as possible.**
- **There will be an Orientation Meeting for all parents who are interested in volunteering to help with recess and/or lunch, Friday, September 6, 9:30 am, rm. 229.** Parent volunteers are encouraged to attend the meeting to learn the duties and responsibilities for recess/lunch duty.
- **Attention Parents of 4th and 5th graders, on Monday, September 9, 2013, at 6:30 pm, there will be an information meeting for parents of students who wish to participate in the Bells Mill instrumental music program.** Parents of new and returning instrumental music students are invited to meet with Mr. Allen, instrumental music teacher, in the all purpose room. Back to School Night for parents of students in grades 3-5 will immediately follow this meeting.
- **Attention Gr. 3-5, Mr. Koch and Ms. Boyle's Parents, Monday evening, September 9, 2013, is our Back to School Night for parents of students in Grades 3-5.** We ask that you meet with us in the All Purpose Room at **7:00 pm** to kick off the new school year. Following a very brief meeting filled with important announcements, you will go to classrooms for information sessions with your child's teachers. You will hear about routines and procedures as well as information about the curriculum expectations. Session 1 will run from 7:20 – 8:00 pm, and session 2 will run from 8:05 until 8:35 pm. There will be childcare in the gym provided by the Bar T staff. We look forward to seeing you at this very special evening.
- **Attention Gr. K-2 and Head Start Parents, Tuesday evening, September 10, 2013, is our Back to School Night for parents of students in Grades K – 2.** We ask that you meet with us in the All Purpose Room at **7:00** to kick off the new school year. Following a very brief meeting filled with important announcements, you will go to classrooms for information sessions with your child's teachers. You will hear about routines and procedures as well as information about the curriculum expectations. Session 1 will run from 7:20 – 8:00 pm, and session 2 will run from 8:05 until 8:35 pm. There will be childcare in the gym provided by the Bar T staff. We look forward to seeing you at this very special evening.
- **The Media Center is looking for a few good men and women** who are willing to commit to volunteering once a week (either Monday, Tuesday, Thursday, or Friday) in the afternoon from 12:30-3:30. Please contact Mrs. Floyd, Media Specialist.
- **After school activities start soon.** It is important that you inform your child's teacher of any changes in your child's dismissal routine.
- ***Why Don't My Kids Listen to Me?*** is a FREE parent workshop offered by PEP parent education organization, Sat. Sept. 7, 3:00-4:30 pm, at 10100Connecticut Ave., Kensington. Space is limited. Register at www.PEPparent.org.
- Many thanks to *Benny's Bar & Grill* for their generous donation to the Bells Mill staff.
- Bells Mill staff members wish to thank the PTA and parent volunteers who provided breakfast during their first week back at school. Thank you for the care and support you've given us as we begin a new school year.

Thank you for being partners in your child's education.

MEMORANDUM

DATE: 8/26/13

TO: Parents, Teachers and Employees

FROM: Nathaniel Brown Jr.
(Designated Person)

RE: Availability of Asbestos Management Plan

In October 1986, the U.S. Congress enacted the Asbestos Hazard Emergency Response Act (AHERA). Under this law, comprehensive regulations were developed to address asbestos problems in public and private elementary and secondary schools. These regulations require most schools to inspect for friable and non-friable asbestos, develop asbestos management plans that address asbestos hazards in school buildings and implement response actions in a timely manner.

These regulations assign schools many new responsibilities. Our program for fulfilling these responsibilities is outlined in our asbestos management plan. This plan contains information on the designated person, architect's or engineer's letter, notification process, assurances, and dated copies of the annual notification.

→ For new buildings, those completed after October 12, 1988; our "management plan" consists of the exclusion documentation including this notification. This documentation means that to our knowledge no asbestos-containing building materials were used or specified for use in this building.

You can review this plan during normal business hours without cost or restriction.

If you have any questions about reviewing our management plan please contact:

Nathaniel Brown Jr at (01) 670-8238
(Designated Person) (Phone No.)

LOCAL EDUCATION AGENCY (LEA) GENERAL RESPONSIBILITIES UNDER AHERA

Pursuant to Section 763.84 and Section 763.93 of the EPA Asbestos in School Regulation (40 CFR Part 763), each management plan must contain a true and correct statement, signed by the LEA designated person, that certifies that the general LEA responsibilities have been met or will be met.

ASSURANCES*

This AHERA management plan was developed and has been submitted to Maryland Department of the Environment pursuant to the Asbestos Hazard Emergency Response Act of 1986, Public Law 99-519, and the United States Environmental Protection Agency Rule: Asbestos-Containing Materials in Schools, 40 CFR Part 763, and the undersigned does hereby certify that the LEA has and will ensure the following:

1. The activities of any persons who perform inspections, reinspections, and periodic surveillance, develop and update management plan, and develop and implement response actions, including operations and maintenance, are carried out in accordance with Part 763.
2. All custodial and maintenance employees are properly trained as required in Part 763 and all other applicable Federal and/or State regulations (e.g., the Occupational Safety and Health Administration Asbestos Standard for Construction, the EPA Worker Protection Rule, or applicable State regulations).
3. All workers and building occupants, or their legal guardians, are informed at least once each school year about inspections, response actions, post-response action activities, including periodic reinspection and surveillance activities, that are planned or in progress.
4. All short-term workers (e.g., telephone repair workers, utility workers, or exterminators) who may come in contact with asbestos in a school are provided information regarding the locations of ACBM and suspected ACBM assumed to be ACM.
5. All warning labels are posted in accordance with section 763.95.
6. All management plans are available for inspection and notification of such availability has been provided as specified in the management plan under Section 763.93(g).
7. The undersigned person designated by the LEA pursuant to Section 763.84(g)(1) has received adequate training as stipulated in Section 763.84(g)(2).
8. The LEA has and will consider whether any conflict of interest may arise from the interrelationship among accredited personnel and whether that should influence the selection of accredited personnel to perform activities under Part 763.

Signed: 
(Designated Person)

Date: 10/24/2012

- Some of these assurances are not applicable when the LEA only consists of a building(s) subject to an exclusion. [A building(s) completed after 10/12/88.]

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

This notice informs parents/guardians and eligible students (emancipated minors or those 18 and older) of their rights regarding conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These rights are spelled out in the *Protection of Pupil Rights Amendment* (20 U.S.C. § 1232h; 34 CFR Part 98). The law and regulations require educational institutions, such as Montgomery County Public Schools (MCPS) to notify parents and eligible students of their right to—

1. *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (USDE):
 - Political affiliations or beliefs of the student or student’s parent
 - Mental or psychological problems of the student or student’s family
 - Sexual behavior or attitudes
 - Illegal, antisocial, self-incriminating, or demeaning behavior
 - Critical appraisals of others with whom respondents have close family relationships
 - Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
 - Religious practices, affiliations, or beliefs of the student or parents
 - Income, other than as required by law to determine program eligibility

2. *Receive notice* of a parent’s right to inspect any third party survey, protected information survey, instrument collecting student information for the purposes of marketing or selling such information, or instructional material used as part of the student’s educational curriculum.

3. *Receive notice and an opportunity to opt a student out of—*
 - **any other protected information survey, regardless of funding; and**
 - **any nonemergency, invasive physical exam or screening required as a condition of attendance administered by the school or its agent and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screening, or any physical exam or screening permitted or required under state law.**

MCPS developed and adopted policies regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. MCPS will directly notify parents and eligible students of these policies at least annually at the start of each school year and after any substantive changes.

MCPS also will directly notify parents and eligible students, by U.S. mail or e-mail, at least annually at the start of each school year, of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in—

- collection, disclosure, or use of personal information for marketing, sales, or other distribution;
- administration of any protected information survey not funded in whole or in part by USDE; and
- any nonemergency, invasive physical examination or screening as described above.

Parents/guardians and eligible students who believe their rights have been violated may file a complaint with the—
Family Policy Compliance Office



Your Rights Regarding Student Records and Directory Information

What schools can do:	What parents and students over 18 can do:
Directory Information	
<p>Schools provide <i>directory information</i> for public listings such as honor roll, awards, and other notices in the newspaper or on the Montgomery County Public Schools (MCPS) website. A student's name, address, and telephone number may also be released to Parent Teacher Associations (PTA). <u>Unless you tell them not to</u>, schools can release this information without your prior consent.</p> <p style="text-align: center;">What is Directory Information?</p> <p><i>Directory information</i> includes the following items: student's name, address, e-mail address, and telephone number; date and place of birth; major field of study; participation in officially recognized activities and sports; degrees and awards received (including honor roll); most recent school attended; dates of attendance; photograph or other likeness; the weight and height of members of athletic teams; and other similar information.</p>	<p>If you do not want your school to release your <i>directory information</i>, complete the information below and return this notice to your school by September 10, 2013. Additional copies of this notice can be found at:</p> <p>http://www.montgomeryschoolsmd.org/info/studentprivacy/pdf/ferpaForm11.pdf</p> <p>This form must be completed every school year.</p> <p>Your school will assume you agree to the release of directory information, unless this form is returned by Friday, September 10, 2013.</p> <p>If you need to change your decision at a later date just contact your school directly.</p> <p>If you enroll after September 10, 2013, you can complete this form at the time of enrollment.</p>
Student Educational Records	
<p>Schools must provide you the opportunity to inspect student educational records within 45 days of receipt of such request. They also must provide you an opportunity to ask for amendments or for a hearing to challenge the content of the record if you believe it contains information that is inaccurate, misleading, or in violation of the student's rights to privacy. (Grades are not subject to challenge.)</p> <p>If requested, schools may disclose educational records without consent to another school in which a student seeks to enroll.</p>	<p>You may file a complaint with the U.S. Department of Education if you believe your rights have been violated and efforts to resolve the situation with MCPS have not proven satisfactory.</p> <p style="text-align: center;">Family Policy and Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, D.C. 20202-4605 202-260-3887</p>
<ul style="list-style-type: none"> • These rights are spelled out in the <i>Family Educational Rights and Privacy Act of 1974</i> and can be referenced in 99.7 of 34 CFPP, Part 99. • Additional information may be found in MCPS Regulation JOA-RA, <i>Student Records</i>, available on the MCPS website or at your local school. 	

Montgomery County Public Schools

Request to Withhold Directory Information for the 2013–2014 School Year

Choose ONE of the following two categories:

1. Please do not release any directory information. (See definition above)
2. Please do not release the following **part or parts** of directory information: (check all that apply)
- Name
 Telephone
 Photograph
 Other (specify) _____

EXCEPTIONS TO WITHHOLD REQUEST MARKED ABOVE:

- Release for the PTA directory
 Release for Honor Roll publication
 Release photo for yearbook

Student's Name _____ Grade _____ ID# _____

School _____

Parent/Guardian Signature _____ Date _____

**MONTGOMERY COUNTY PUBLIC SCHOOLS
INTEGRATED PEST MANAGEMENT NOTICE**

FOR ELEMENTARY SCHOOLS: Maryland Law requires that school staff and parents/guardians of all students be notified prior to planned pesticide applications in the school or on school grounds, or within twenty-four hours of an emergency application. Without exception, notices will be sent to all parents/guardians and circulated among school staff members.

FOR MIDDLE SCHOOLS, HIGH SCHOOLS, AND ADMINISTRATIVE CENTERS: Maryland Law requires that school-based staff and parents/guardians of middle or high school students and staff at administrative centers who wish to be notified prior to pesticide applications in the building or on the grounds must request that they be placed on the school's pesticide notification list. To do so, please fill out the enrollment form attached to this notice and return it to your school or administrative center.

FOR ALL: The Integrated Pest Management (IPM) Program implemented in Montgomery County Public Schools is a proactive approach to insect and rodent control in school facilities and on school grounds. The IPM Program includes frequent inspections of all school facilities to look for pests and conditions that favor pest invasions. As a first step in pest control, the IPM approach employs a number of preventive strategies and alternatives to pesticide application such as employee education, source reduction, inspection, identification of potential problem areas, and improved sanitation. Each strategy is monitored and evaluated, and modifications are made if necessary. Pesticides will be used only as a last resort or in an emergency situation.

The following is a list of pesticides and bait stations, but not limited to, by product name and common name, which may be used in buildings or on grounds during the school year:

<u>Product Name</u>	<u>Common Name</u>
4-the-birds II	Polybutene
Arilon	Indoxacarb
Avert cockroach bait station	Abamectin
Avert cockroach crack and crevice bait 310	Abamectin
Avert dry flowable roach bait	Abamectin
Avitrol	Aminopyridine
Catalyst emulsified	Propetamphos
Cynoff insecticide	Cypermethrin
Deitadust	Deltamethrin
Demon WP	Cypermethrin
Drione insecticide	Pyrethrins
Dylox 6.2 grams	Trichlorfon
Firstline termite bait stations	Sulfuramid
First Strike	Difethialone
Gentrol IGR concentrate	Hydroprene
Gentrol point source roach control	Hydropene
Golden malrin fly bait	Methomyl thioacetimidate
Liqua-tox II	Sodium diphacinone

Maxforce FC ant bait stations
Maxforce granular ant bait
Maxforce roach bait stations
Maxforce roach killer bait gel
Niban granular bait
Premise 75
Premise foam insecticide
PT 240 Perma Dust
PT 515 wasp freeze
PT565 plus XLO
Ratsorb
Round up Pro Max
Rozol tracking powder
Shatter termite bait cartridge
Suspend SC
Talon G
Talstar Professional multi-insecticide
Termidor SC termiticide
Terro PCO ant bait
Timbor
Uncle Albert's ant bait
Weatherblok bait
ZP tracking powder

Fipronil
Hydramethylon
Hydramethylnon
Hydramethylnon
Orthoboric acid
Imidacloprid
Imidacloprid
Methyl Chloroform
D-trans allethrin
Pyrethrins
Camphoraceous
Glyphosate
Chlorophacinone
Hexaflumuron
Deltamethrin
Brodifacoum
Bifenthrin
Fipronil
Sodium borate
Disodium octaborate tetrahydrate
Disodium octaborate tetrahydrate
Brodifacoum
Zinc phosphide

Mrs. Teresa M. Baumanis, environmental health specialist, Environmental Services/Indoor Air Quality, maintains copies of Material Safety Data Sheets (MSDS) and product labels for all pesticides and bait stations used in buildings or on grounds. If you would like to review this information, please contact her at 301-670-8238 or via e-mail.

Public comments regarding the Integrated Pest Management program may be addressed at scheduled Board of Education meetings.