

# *Bells Mill Elementary School*

8225 Bells Mill Road  
Potomac, MD 20854  
240-740-0480  
301-469-1060(FAX)

*Office of the Principal*

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November 16, 2016

Dear Parents/Guardians:

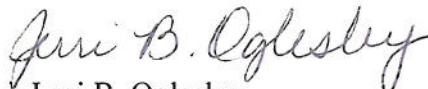
As the principal of Bells Mill Elementary School, I am committed to providing each of our students with a safe and welcoming learning environment.

To help us ensure that our school remains welcoming for all, we are asking for help from students. If your child sees or hears about vandalism, offensive messages, or other forms of harassment, they should immediately report the incident to my office.

Additionally, if your child believes they are a victim of bullying, harassment, or intimidation of any kind, they should report the incident or incidents to a trusted staff member and to you as the parent/guardian. A staff member can help them complete and submit the Bullying, Harassment, or Intimidation Reporting Form. As Montgomery County Public Schools (MCPS) Superintendent Jack Smith recently stated, MCPS does not and will not tolerate hate-based speech or behavior in our school communities.

If you have any questions or concerns, please do not hesitate to contact me at the above number. Thank you for your attention to this urgent matter.

Sincerely,

  
Jerri B. Oglesby  
Principal